



February 23, 2018

**NOTICE OF ANNUAL MEETING  
March 28, 2018**

Dear Lakes of Coppell Homeowner:

As Manager for the Lakes of Coppell Owners Association, Inc., we are pleased to advise you of the Annual Meeting to be held on **Wednesday, March 28, 2018**. The purpose of this meeting will be to elect three (3) members to the Board of Directors; each for a term of two (2) years, to appoint three (3) members to the Architectural Review Committee; each for a term of one (1) year, to conduct the business of the association, and to present the 2017 annual reports.

Please complete the enclosed **yellow Proxy/Ballot for Board of Directors and pink Proxy/Ballot for ARC Committee** in order to establish quorum, assign your vote to another member, or to vote for the Board of Directors and ARC Committee. Enclosed for your convenience is a self-addressed/postage-paid envelope to return your **proxy/ballots** by March 26, 2018.

Please plan to join us at the following location and time:

**DATE:** Wednesday, March 28, 2018  
**TIME:** 7:00 p.m.  
**LOCATION:** William T. Cozby Library  
177 N. Hartz Road  
Coppell, TX 75019

Check-in will begin at 6:30 p.m. With the number of homeowners in the Association, it is suggested that you come early so that the meeting may begin promptly at 7:00 p.m.

We look forward to seeing you at the Annual Meeting.

Sincerely,

LAKES OF COPPELL OWNERS ASSOCIATION, INC.

By: CMA, its Manager

By: \_\_\_\_\_  
Donna Haster, Association Manager

Enclosures

**It is very important that you assign your proxy if you cannot attend. The meeting cannot be held unless a quorum of 132 homes represented is present either in person or by proxy. To reconvene the meeting would be an additional expense to the Association.**